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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල් අමාත්‍යාංශය
මහලේකම් කාර්යාලය (3 වැනි මහල), ත.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/JICA/S/1221

මගේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

06 May 2019

Secretary/ Ministry of National Polices, Economic Affairs, Resettlement,
Rehabilitation, Northern Province Development, Vocational Training,
Skills Development & Youth Affairs

Secretary/ Ministry of Agriculture, Rural Economic Affairs, Livestock
Development, Irrigation, Fisheries & Aquatic Resources Development

Secretary/ Ministry of Tourism Development, Wildlife & Christian Religious
Affairs

Secretary/ Ministry of Internal and Home Affairs, Provincial Council & Local
Government

Attn: Officer In-charge of Foreign Training

Dear Sir/Madam,

JICA Young Leaders Training Program, 2019FY Agri-Business / Agri Tourism
Course

From: 21 August to 08 September - 2019

The Japan International Cooperation Agency (JICA) has requested us to submit nominations from eligible Government officials of Sri Lanka for the above programme. The GI Booklet and the Application Form submitted by JICA in this regard are enclosed for your information please.

You are kindly requested to submit nominations in line with the required qualifications mentioned in the "Nominee Qualifications" of the GI Booklet submitted by JICA. It is appreciated if you could submit two sets of applications along with the following documents *on or before 01 June 2019*.

1. The duly filled Application Form for "JICA Knowledge Co-Creation Programme" (hand written applications will not be accepted) - Application Form can be downloaded from ERD public website.
2. Copy of the Nominee's English Score Sheet (e.g. TOEFL, TOEIC, IELTS)
3. Copy of the Passport
4. ERD Form 2 (Original only)

(Cont.....P/02)

අධ්‍යක්ෂ ජනරාල්
பணிப்பாளர் நாயகம்
Director General

94-11-2484693

කාර්යාලය
அலுவலகம்
Office

94-11-2484500
94-11-2484600

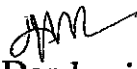
ෆැක්ස් අංකය
தொலை நகல்
Fax

94-11-2447633
94-11-2387153
94-11-2434876

Please note that re-nomination of an official, already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated.

Yours faithfully


L.A.Y. Darshani De Silva
Director / TA Division
for Director General

Copies to:

- 01. Director General
Department of Agriculture
- 02. Director General
Department of Export Agriculture
- 03. Director General
Department of National Planning
- 04. Chief Secretaries
All Provincial Councils

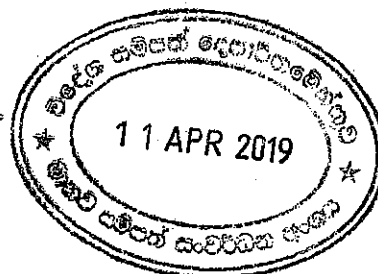
} for your information



JICA /S/122)

Japan International Cooperation Agency
10th & 13th Floors, DHPL Building,
No. 42, Navam Mawatha, Colombo - 2, SRI LANKA.
TEL : (+94)011-2300470 / 2303700
FAX : (+94)011-2300473 / 2303692
E-mail : sl_oso_rep@jica.go.jp
Homepage: <http://www.jica.go.jp/srilanka/english/index.html>
Facebook : <https://www.facebook.com/jicasrilanka>

Ms. Dharshani De Silva
Director (TA & UN)
Department of External Resources
The Secretariat
Colombo 1.



10th April, 2019

(Attention to: Heads of All Cc Departments)

Dear Ms. Darshani,

JICA YOUNG LEADERS TRAINING PROGRAM, 2019FY

AGRI-BUSINESS / AGRI TOURISM COURSE

COURSE NO: 201998776J002

(From 21st August, 2019 ~ 8th September, 2019)

We are pleased to inform you that JICA Sri Lanka office is prepared to accept applications from qualified applicants to be considered for the above programme. Nominees from below target agencies in the field of "Agri-business / Agri Tourism" will get the opportunity to take-part in the above program held in Japan. **Please refer below details in selecting your nominations.**

I. Target Group:

- a) Local / Central government officers who engaged in regional reversionization in rural agricultural areas through agri-business / agri tourism, agriculture diversification (the so-called sextiary sector) or public relations
- b) Staff if concerned organizations, including private companies (agriculture extension officer, farmers, etc.) subject to government endorsement

II. Program Objective: Through participation in this program, the participants are expected to;

- a) To learn about basic knowledge of regional revitalization in rural agricultural areas through agri-business / agritourism, agriculture diversification (the so-called sextiary sector) or public relations
- b) To learn about Japan's experiences and background through site visit and discussion with relevant parties
- c) To build up a network with Japanese persons concerned and other participants to contribute to the activities in a participants home country
- d) To acquire new awareness and knowledge for activities of participants and participants organization through making a report and debating

III. Target Agencies & Maximum Number of Applications can be submitted by each agency

- Ministry of Agriculture (**Max 2 applications**)
- Department of Agriculture (**Max 4 applications**)

- Provincial Department of Agriculture (Max 4 applications)
 - Department of Export Agriculture (Max 4 applications)
 - Department of National Planning (Max 2 applications)
 - Ministry of Tourism & Wildlife (Max 4 applications)
- (*Applications outside above target agencies will be screened thoroughly.)

IV. Application Deadline: 3rd June 2019 to July reach JICA via ERD

V. Selection Procedure

- Each target agency shall submit suitable nominees in line with the criteria specified in GI documents (within the maximum number of applications designated for each agency)
- In receipt of application documents applicants that are qualified will be prioritized locally through an interview. (*Only shortlisted applicants will be requested to attend the interviews as a condition of acceptance)
- Final results of selections will be informed by JICA as per GI specified date. Number of total slots available for Government of Sri Lanka will be 10 slots.

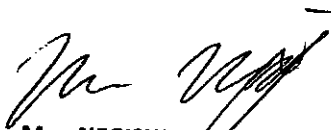
VI. Others important notices to the nominating agency

- Applicants should fill JICA Young Leaders Training Program Applications.
- Application documents that are handwritten, not duly completed or not meeting essential qualifications as listed in GI booklets and thereby considered as less competitive will not be accepted.

For any inquiry: Please contact JICA Sri Lanka Office, Tel 11 2300470.

Thank you.

Yours sincerely,



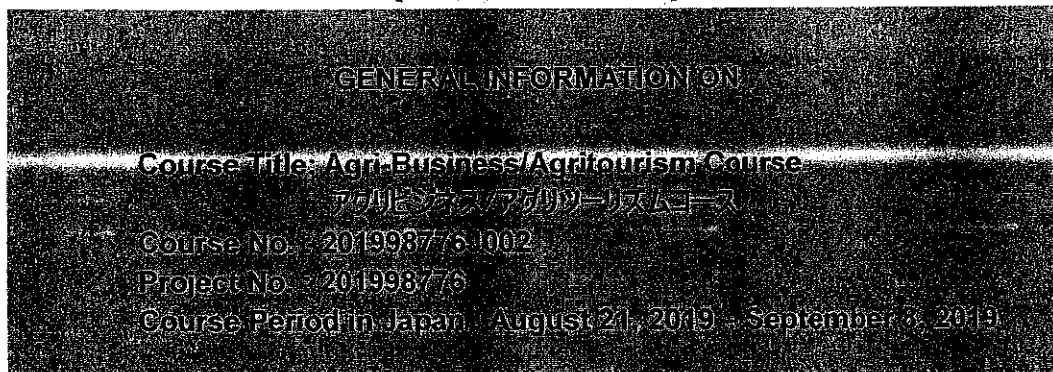
Moe NEGISHI
Representative
JICA Sri Lanka Office

Copy:

- Secretary, Ministry of Agriculture
- Secretary, Ministry of National Policies and Economic Affairs
- Secretary, Ministry of Tourism and Wild Life
- Chief Secretaries of Provinces
- Director General, Department of Agriculture
- Director General, Department of Export Agriculture
- Director General, Department of National Planning
- Mr. S. Waratani, Head of Economic Cooperation Division, Embassy of Japan in Sri Lanka



Knowledge Co-Creation Program (Young Leaders) (Sri Lanka)



This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

'JICA Knowledge Co-Creation Program (KCCP)' as a New Start

In the Development Cooperation Charter which was released from the Japanese Cabinet on February 2015, it is clearly pointed out that *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* We believe that this 'Knowledge Co-Creation Program' will serve as a center of mutual learning process.

I. Concept

1. Knowledge Co-Creation Program (Young Leaders)

The "Knowledge Co-Creation Program (Young Leaders)" is conducted by JICA (the Japan International Cooperation Agency) under a technical cooperation scheme of the Government of Japan, with the purpose of promoting human resource development in developing countries.

Under the program, young leaders, who will become nation-building leaders in the future, are invited to Japan for 18 days to be provided with opportunities to:

- 1) develop their specialties through experiencing and learning technologies and skills in Japan, and
- 2) increase their willingness to resolve issues on their own

II. Description

1. Title (J-No.): Agri-Business/Agritourism Course (201998776J002)

2. Course Period in JAPAN: August 21, 2019 – September 8, 2019

3. Target Regions or Countries: Sri Lanka

4. Target Group:

- (1) Local/central government officers who engaged in regional revitalization in rural agricultural areas through agri-business/ agritourism, agricultural diversification (the so-called sextiary sector) or public relations
- (2) Staff of concerned organizations, including private companies
(agricultural extension officers, farmers, etc.)

5. Number of Participants: 10 participants

6. Language to be used in this program: English

7. Course Objective:

Through participation in this program, the participants are expected:

- (1) To learn about basic knowledge of regional revitalization in rural agricultural areas through agri-business/ agritourism, agricultural diversification (the so-called sextiary sector) or public relations.
- (2) To learn about Japan's experiences and background through site visit and discussion with relevant parties. To build up a network with Japanese person concerned and other participants to contribute to the activities in a participant's home country.
- (3) To acquire new awareness and knowledge for activities of participants and participant's organization through making a report and debating.

8. Course Outline:

This program consists of the following components.

(1) Lectures regarding : a. Outline of the agri-business/ agritourism b. Outline of the regional agriculture c. Utilization of farmer and agriculture as tourism resources, etc.
(2) Observations of : a. Farmer, farm and farm stand b. Cases of agri-business/ agritourism, etc.
(3) Other : Discussions with farmers, etc.

<Model Schedule of the Program>

This program is tentative and the schedule is subject to change without notice.

Day	Venue	Contents	Purpose
	Home Country	Explanations of training schedule and overseas travel	To prepare for the program in Japan
1	JICA Obihiro (Tokachi region)	Arrival	<ul style="list-style-type: none"> ▪ To share the problem on agri-business/agritourism in your region ▪ To learn outline and case of the agri-business in Tokachi and Okhotsk
2		Briefing / Course orientation/ Job Report presentation / /Japanese lesson	
3		Lecture / Observation /Japanese lesson	
4		Self-Study	
5	Okhotsk region including Kitami city	Moving from Obihiro to Kitami	<ul style="list-style-type: none"> ▪ To learn outline and case of the agritourism in Tokachi and Okhotsk
6		Lecture / Observation	
7		Lecture / Observation	
8		School visit	
9		Lecture / Observation	
10		Observation / Discussion	<ul style="list-style-type: none"> - Outline of the agriculture and tourism - Utilization of farmer, rural village and agriculture as tourism resources
11		Self-Study	
12		Self-Study	
13		Practice	
14		Observation / Discussion / Workshop	<ul style="list-style-type: none"> - Experience of agritour - Efforts of connecting producers and consumers. - Case example of agri-business - Farm visit
15		Observation / Discussion / Workshop	
16		Observation / Discussion / Workshop	
17		Making the Program Report	<ul style="list-style-type: none"> ▪ To confirm knowledge gained through the program ▪ To evaluate the overall program
18		Evaluation Meeting / Program Report Presentation / Closing Ceremony	
19	Departure		

III. Conditions and Procedures for Application

1. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

All applicants must:

- 1) be nominated by the Government of Sri Lanka in line with the procedures mentioned in 3.(1) below.
- 2) Experience in the relevant field: be involved in a field corresponding to the course mentioned in II. Description - 4. Target Group.
- 3) Age: be from twenty (20) to thirty-five (35) years of age and be expected to become leaders in their specialized fields in the future.
- 4) Language: have a reasonable command of English and good command of spoken and written English. (This program includes active participation in discussions, which requires competence of English.)
- 5) Health: must be in good health, both physically and mentally, to participate in the Program in Japan. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.
- 6) Attitude toward participation: Nominees who shall be regarded that they understand the contents of this program fully and have high motivation for learning through their Application form and job report.

(2) Recommendable Qualifications

Expectations for the Participants: not have made any previous visits to Japan

2. Required Documents for Application

In case there are any missing documents or missing part, the nominee shall be excluded from the selection.

(1) Application Form: The Application Form is available at **the JICA office (or the Embassy of Japan)**.

(2) Photocopy of passport: to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) Job Report: Job Report on the main issues concerning the targeted field in his/her responsible work to be submitted in English. Detailed information is provided in VI. ANNEX.

3. Procedures for Application and Selection:

(1) Submission of the Application Documents:

The Government of Sri Lanka will take the necessary measures to nominate appropriate applicants for the program, and will forward to the JICA office (or the Embassy of Japan) one (1) copy of the specified Application Form for each applicant.

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to **the JICA Center in JAPAN by June 19, 2019.**)

(2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. *The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.* Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Notice of Acceptance

Notification of results will be made by the JICA office (or the Embassy of Japan) **not later than July 19, 2019.**

4. Conditions for Attendance:

- (1) to strictly adhere to the program schedule.
- (2) not to change the program topics.
- (3) not to extend the period of stay in Japan.
- (4) not to be accompanied by family members during the program.
- (5) to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6) to refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7) to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8) to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

IV. Administrative Arrangements

1. Organizer:

(1) Name: JICA Hokkaido (Obihiro)

(2) Contact:

Address: 1-2, Minami 6-chome, Nishi 20-jo, Obihiro-city, Hokkaido, 080-2470, Japan

TEL: +81-155-35-1210 FAX: +81-155-35-1250

Website: www.jica.go.jp/english/ E-mail: jicaobic@jica.go.jp

2. Implementing Partner:

Tokachi Regional Activation Support Organization (<http://tokachi.biz/>)

3. Travel to Japan:

(1) Air Ticket: The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Hokkaido (Obihiro)

Address: 1-2, Minami 6, Nishi 20, Obihiro-city, Hokkaido, 080-2470, Japan

TEL: 81-155-35-1210 FAX: 81-155-35-1250

(where "81" is the country code for Japan, and "155" is the local area code)

If there is no vacancy at JICA Hokkaido (Obihiro), JICA will arrange alternative accommodations for the participants.

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, meals, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Certificate

Participants who have successfully completed the training program will be awarded a certificate by JICA.

2. Job Report Presentation

Participants will be asked to make a "Job Report" presentation on the main issues concerning the targeted field in his/her responsible work in the beginning of the Program in Japan. Applicants need to submit Job Report when they apply for this program. Detailed information is provided in VI. ANNEX.

Before coming to Japan, Participants need to summarize Job Report to the PowerPoint slides for the presentation. Presentation time will be 5 minutes for each participant except interpreting to Japanese. When participants come to Japan, please bring the PowerPoint data with a USB memory stick or a CD-R.

3. For your Health

It is advisable for participants to bring the household medicine. Especially in case you have or have had malaria, you are requested to bring the medicine for malaria with you because it is quite difficult to obtain it in Japan.

And you are kindly requested to contact the JICA center in advance, if you have the restriction of food for any reasons (illness or religion, etc.).

4. Electronic Devices

It is preferable to bring the PC and suitable conversion plug for Japanese one, if possible.

5. Ceremony

Since the program includes some ceremonies, it is recommended to bring appropriate clothes.

6. Climate

The climate condition in Obihiro is given below. Participants are advised to prepare appropriate clothes.

		Obihiro		Okhotsk	
		Aug	Sep	Aug	Sep
Temperature (°C)	Maximum	25.2	21.5	25.7	21.3
	Average	20.2	16.3	20.2	15.6
	Minimum	16.4	12.1	15.8	10.6
Humidity (%)		82	79	81	77
Precipitation (mm)		139.1	138.1	113.2	106.3

(Japan Meteorological Agency 1981-2010 in average)

7. Items to be lent to participants by JICA

JICA provides participants with the following necessary items during the training period;

- 1) rain jackets & trousers
- 2) work jackets & trousers
- 3) rubber boots
- 4) warm jackets

*Therefore, you don't need to bring own items above.

8. Currency Exchange

Participants are advised to exchange local currency to Japanese currency on your arrival in Narita (or Haneda) airport if it is needed, since there is not enough time for currency exchange during training program.

9. School visit

For the purpose of the promotion of international cultural exchange, this training program includes a school visit, which all participants are requested to visit a local school and interact with students.

To introduce your country, it is advisable for participants to bring some items such as

- (1) musical instruments, popular music CDs, traditional costume
- (2) art crafts
- (3) photos (e.g. traditional dresses, foods, houses, animals, tourist spot)

10. Contact Information

For enquiries and further information concerning the program, please contact the following offices.

JICA Sri Lanka Office

10th, 13th Floors, DHPL Building, No.42, Navam Mawatha, Colombo02, SRI LANKA

Tel : +94-11-2303700, 2300470

E-mail : sl_oso_rep@jica.go.jp

JICA Hokkaido (Obihiro)

1-2, Minami 6, Nishi 20, Obihiro-city, Hokkaido, 080-2470, Japan

Tel: 81(*)-155(**)-35-1210 / Fax: 81(*)-155(**)-35-1250

E-mail: jicaobic@jica.go.jp

<https://www.jica.go.jp/obihiro/english/office/index.html>

[*Country code for Japan, **Area code for Obihiro]

VI. ANNEX:

JOB REPORT

Applicants are requested to prepare Job Report as III.-2.-(3), and it needs to include following contents. This report will be used for the screening of applicants.

Please write this report in English.

Your Full Name	
Job description (Please describe clearly and concisely in few lines)	
1. Roles and responsibilities of your organization	
2. Your position, main duty and actual activities	
3. Current situation and issues concerning agri-business/agritourism in your target region and your organization	
4. Problems that you expect to be solved by participating in this program	

Note: Please write all contents in your own words.

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that "capacity development" is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the "*adopt and adapt*" concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this "*adoption and adaptation*" process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan's developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of "tacit knowledge," a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Hokkaido (Obihiro)

Address: 1-2, Minami 6, Nishi 20, Obihiro-city, Hokkaido, 080-2470, Japan

TEL: +81-155-35-1210 FAX: +81-155-35-1250

Course title: Sri Lanka / Agri-Business/Agritourism Course (201998776J002)

JOB REPORT

Applicants are requested to prepare Job Report as III.-2.-(3), and it needs to include following contents. This report will be used for the screening of applicants.

Please write this report in English.

Your Full Name	
Job description (Please describe clearly and concisely in few lines)	
1. Roles and responsibilities of your organization	
2. Your position, main duty and actual activities	
3. Current situation and issues concerning agri-business/agritourism in your target region and your organization	
4. Problems that you expect to be solved by participating in this program	

Note: Please write all contents in your own words.