

# SOUTHERN PROVINCIAL COUNCIL

## REGISTRATION OF SUPPLIERS AND CONTRACTORS FOR YEAR 2019

Application are invited from Government Cooperation / trading Institutions vested in the Government / Private Businesses/ Suppliers/ Manufacturers/ Distributors and Contractors for Construction works who wish to register for the supply of materials, equipment and service and constructions required by all Ministries / Departments / Institutions of the Southern Provincial Council for Year 2019.

### 01) Registration of Contractors

#### Qualification

- 1) Contractors who are permanent residents of the Southern Province and Contractors who are having their businesses and branch institutions with in the province are eligible to register and contractors Should have the registration with the Construction Industry Development Authority (CIDA).A copy of the registration Certificate should be submitted with the Application.

### 02) Registration of Suppliers

#### Qualification

- I. Suppliers who are having businesses for the supply of materials ,equipment ,supplies and services for public institutions of the Southern Provincial Council for year 2018 are eligible for registration and the businesses should have been registered.(Copy of the Business Registration Certificate should be submitted with the application).
- II. If you have a Special Licence or permit to carry on your business, such Licence. or permit or the Registration certificate should be submitted with the application.
- III. For maintaining Canteens, and if the Canteen is situated within a Municipal Council limit. Certificate from the Public Health Inspector (PHI) Certifying that the canteen is maintained as per the food Act, and if situated within Pradeshiya Sabha limits a certificate from the Medical Officer of Health (MOH) should be in possession.(A copy should be submitted with the application).
- IV. Documentary proof regarding financial and other capabilities required for the supply and service orders should be submitted.
- V. Copy of the VAT Registration, if registered, should be submitted.

### 03) Applying and the Registration

- I. Duly perfected applications should be delivered to the Chief Secretariat of the Southern Province from 14.09.2018 until 15.11.2018. One application should be submitted by a firm or a business and any items can be applied in the same application. A registration fee of Rs.300/- for each item should be paid and this should be paid in favour of Chief Secretary, Southern Province either to the Shroff of the Chief Secretariat or to any Divisional secretariat within Southern Province or to any ministry of department of the Southern Provincial council(to any Southern Provincial council institution of the government that can issue a receipt on behalf of the Southern Provincial council )and a receipt should be obtained .Original of that receipt should be submitted with the application .If paid by a Money order, it should be drawn in favour of Chief Secretary, Southern Province” and the Paying Office should be “Galle”. Or payment can be made through the bank in favor of “Chef Secretary” under the account number 1587305 Bank of Ceylon, Fort Galle, and forwarded with the application.

#### II. Registration fee for Contractors are as follows:

- a. Registration Fee for Contracts and Constructions
  1. For contracts below Rs.02 million (C – 9) - Rs. 1,000.00

2. From Rs. 02 million to Rs. 05 million (C – 8)(C-7) - Rs. 2,000.00
  3. From Rs. 05 million to Rs. 10 million (C – 6) - Rs. 3,000.00
  4. From Rs. 10 million to Rs. 20 million (C – 5) - Rs. 4,000.00
- III. This newspaper advertisement is displayed in the official website first page of [www.cs.sp.gov.lk](http://www.cs.sp.gov.lk) under the title of registration of Suppliers and Constructors – 2019. Application may Collect details and Applicants from the online as well as to can be retested on the same way. (Procurement —→ Suppliers and Constructors’ Registration – 2019)
- IV. Applications should be sent on or before 15<sup>th</sup> November 2018 at 3.00 P.m by register post addressed to “Account (Supply), Chief secretary offices’ S.H Dahanayaka mawatha, Galle” or can be handed over or register on line.
- V. The caption “**Registration of Suppliers/Contractors 2019**” should be mentioned on the left hand top corner of the envelope containing the application.

**Other Conditions:**

1. Generally quotations are invited from registered suppliers and contractors but the Chief Secretary of the Southern Province reserve the right to call for quotations from suppliers / contractors not registered as per the requirements of the Southern Provincial Council.
2. Chief Secretary of the Southern Province reserve the right to register the applicants based only on the capabilities and qualifications of the suppliers and contractors after considering all applications submitted for registration .And to reject applications without showing any cause.
3. All the suppliers / contractor registered will be notified in writing.
4. If the suppliers or service of any suppliers / contractors is not up to the required level or if they are found to have been involved in any fraudulent act or in any irregularities with regard to suppliers / contracts they would be blacklisted and steps will be taken not to consider them as a future suppliers / contractor. Chief Secretary reserves the full right to do so.
5. Legal action would be instituted against any institution or individual trying to register as a supplier or contractor by submitting fake documents.
6. Please note that steps would be taken to register only after checking the qualifications, capabilities and eligibility of all applicants.
7. If any clarification is required regarding registration, you may call on Tel. No. 091-4946368 / 091-4944016 /091- 4119011 or send an e-mail to [supply@cs.sp.gov.lk](mailto:supply@cs.sp.gov.lk) or [wasanthar@live.com](mailto:wasanthar@live.com)

*Address:*

**Chief Secretary,  
Chief Secretariat,  
S.H.Dahanayaka Mawatha,  
Galle.**

**R.C. de Zoysa.  
Chief Secretary,  
Southern Province.**

**Date : 14.09.2018**

# SOUTHERN PROVINCIAL COUNCIL

## Registration of Suppliers and Contractors for Year 2019

Item No.	Item Description
<b>01. Supply of Office Equipment</b>	
01-01	Supply of office Furniture and Equipment (Wooden, Steel, Plastic ,Fiber ,MDF and Wood Mixed )
01-02	Supply of Photo Copiers, Typewriters, Roneo Machines, Fax Machines, Time Marking Machines, Plotter Machines , Binding Machines, Bar Code Machines Laminating Machines, Plan Printing Machines
01-03	Supply of Cameras, Projectors, Security Cameras, Video Equipment and Loudspeakers (TVs, VCD / DVD Players, Deck Players, Tape Recorders, Radios And Tapes, Empty cassettes etc. )
01-04	Supply and Installation of Air conditioners
01-05	Supply of Computers and Accessories
01-06	Supply of Bicycles
01-07	Supply of Electrical Equipment and Generators
01-08	Surveying Equipment
01-09	Supply of weighing and Measuring Instruments
01-10	Supply of Fire Extinguishing Equipment
01-11	Supply of Drinking Water and Water (Filter) Equipment
<b>02. Supply of Office Consumables</b>	
02-01	Supply of Stationery and Supply of School Equipment
02-02	Supply of Consumables for Computers and Office Machines (Diskettes, CDs / DVDs, Ribbons, Pen Drives, Toners, Cartridges, Plotter Machine Cartridges)
02-03	Making and Supplying of Rubber Stamps, Date stamps, name Boards, and Notice Boards
02-04	Supply of Office Sanitary items
02-05	Supply of Medals, Souvenirs, Commemoration Plaques, and Trophies
<b>03. Supply of office Services</b>	
03-01	Office Printing works, Framing and making of pictures / photos
03-02	Repairing and Servicing of Office Equipment including Computers, photo Copiers
03-03	Supplying and Repairing of Intercom Services and Addressing System
03-04	Computer Networking, Computer Software Development, Installation and Consultancy Services
03-05	Repairing and Servicing of Air conditioners
03-06	Videoring, Printing of Photographs, Processing of Office Identity Cards
03-07	Supply of Security Services
03-08	Supply of Sanitary Services
03-09	Repairing of Electrical Equipment and Generators
03-10	Supply of Uniform and clothes (Curtains, others) Stitching Services
03-11	Supply of Dancing Costumes and Jewellery for Dancing
03-12	Repairing of Dancing and Musical Instruments
03-13	Supply of items required by children
03-14	Maintaining Canteens
03-15	Welding , Iron and Aluminum related services
03-16	Supply of Equipment and service for Beauty Culture and Handicraft courses

03-17	Repairing of Boilers
03-18	Repairing of Plotter Machines
03-19	Supply of Pesticide Services
<b>04. Supply of School Equipment</b>	
04-01	Supply of School Furniture (Desks, Chairs, Tables) Wooden, Steel, Plastic and Wood Mixed
04-02	Supply of Equipment related to Art / Drawing Subject
04-03	Supply of Equipment related to Science Laboratory
04-04	Supply of Equipment related to Music / Dancing / Band
04-05	Supply of Equipment related to informal education
04-06	Supply of Equipment for Special Education Subject (For Blind, Deaf and Dumb children)
04-07	Printing of school Term Test Question Papers
04-08	Supply of Shoes, bags, water Bottles, Lunch Boxes and Leather related products
04-09	Supplying mathematical instrument.
<b>05. Supply of Library Books</b>	
05-01	Supply of Library Books
<b>06. Supply of Sports Goods</b>	
06-01	Supply of Sports Goods
06-02	Repairing of Sport Goods
06-03	Supply of Sportswear
06-04	Supply of chemicals for maintaining Swimming Pools and Supply of related Equipment
<b>07. Supply of materials required for Garment</b>	
07-01	Supply of Textile Handloom Machines, Textile Equipment and Sewing Machines and spare parts
07-02	Supply of Textile Threads and dyes (Grey thread (Local / Imported 2/30, 2/20, 2/100, 2/80, 1/16, 1/10, 1/50, 1/40, 1/60)
07-03	Supply of chemicals and dyes for colouring the Grey Threads
07-04	Supply of Garments
07-05	Supply of Chemicals required for waste water treatment units
<b>08. Supply of materials required for Pottery Industry</b>	
08-01	Supply of Chemicals and Oxides and Clay required for Ceramic ware (biyagama red Clay, Boralessgamuwa Clay, Meetiyagoda Clay), Dyes, Feldspar, Quartz, Silica Sands, Plaster of Paris (imported / Local)
08-02	Supply of Electric Ovens / Kilns, wire Coils and kiln stones
08-03	Supply of Machinery and Equipment required for Pottery Industry (Ball Mill machines, Potters Wheels required for Pottery Industry)
<b>09. Supply of Equipment required for coir Industry</b>	
09-01	Supply of Machinery and Equipment required for coir Industry
09-02	Supply of Coconut Husks, White Coir, Coir Ropes etc.
<b>10. Supply of Equipment required for Handicrafts</b>	
10-01	Supply of Multipurpose Machines and Tool Sets required for Carpentry and Masonry
10-02	Supply of Light Engineering Tools
10-03	Supply of Handicraft Equipment
10-04	Seasoning of Timber, Sawing of Timber and Supply of Timber
10-05	Value Added Products in Timber Industry
<b>11. Fishery, Animal Husbandry and Agriculture</b>	
11-01	Supply of Agriculture Machinery (Machinery for grinding of grains/ Machinery for Crushing and Husking / Harvesting Machines/ pop Corn Machines, Water Pumps)
11-02	Supply of Agriculture Equipment and Supply of Agricultural Implements, Threshing field Covers / Parachute Nursery Trays/ Micro Irrigation System/Shading Nets/Kunthani (Barrels for burning Paddy Husk), Paddy Boling Barrels/ Supply of metric beehive Boxes, Katties, Mammoties, Ploughs etc
11-03	Supply of Agriculture Planting Materials, Seeds and Plants (Vegetable, Seeds/Imported B-Onions/Seeds/Imported Maize Seeds /Papaw Seeds/Other kinds of Seeds )
11-04	Supply of Fruits and Vegetables for the obtaining Seeds (Pomegranate, Kilo guava, Papaw, Lime, Thibbatu, Dwarf Ambarella, Dwarf Drumsticks etc.)
11-05	Budding of Sprouts and Twigs
11-06	Supply of polythene required for the planting of seeds and plants

11-07	Supply of Equipment required for the Mushroom Production Process (Sterilization Machine for germination of Mushroom Bags, Equipment for mixing Mushroom powder, Machines for filling the Mushroom Bags and Misters System)
11-08	All kinds of Fertilizer
11-09	Supply of Agri Chemicals (Weedicides/Insecticides)
11-10	Supply of Animal Feed, Medicines and Equipment (Cattle, Poultry, Broiler, Pig Food)
11-11	Supply of all kinds of animals used for Agriculture and economic Purpose
11-12	Hormones(Required for breeding of Agricultural and Industrial animals)
11-13	Equipment and Goods required for Farms (Rain Coats, Gumboots, Egg Trays, Yoghurt Cups and Spoons, Curd Pots, Poultry Wire Netting Roles)
11-14	Supply of Equipment for Fisheries Industry (Supply of Fishing Nets, Fiber Glass Fish Boxes,(large/small) Freshwater Fishing Canoes (Fiber Glass), Life saving Jackets, GPS Equipment)
11-15	Supply of Fish and Fingerlings required for Fishing Industry
11-16	Supply of Equipment required for Business Community (50%) benefit (Including String Hopper Flour Mixing Machine and String Hoppers making Machines, Bread Slicing Machines)
<b>12.Supply of Health Security Equipment and Drugs and Services</b>	
12-01	Supply of Western Drugs
12-02	Supply of Radiation Machines and Radiation accessories including X-Ray Films
12-03	Supply of Ayurvedic Drugs
12-04	Supply of Surgical Equipment
12-05	Supply of Surgical Consumables
12-06	Supply of Consumables and Chemical Solutions required for Laboratory tests
12-07	Supply of other Medical Equipment, Consumable Accessories (bandage Rolls, Gauze Rolls, Plaster Rolls, Measuring Tapes, Dettol, Cotton, Surgical Spirit, Disposable Gloves, Drug Covers) and solution
12-08	Supply of Laboratory Equipment
12-09	Supply of Hospital beds, Screens, Wheel Chairs, Labour Room Beds, Medicine Almirahs for Hospitals, Trolleys, Hospital Lockers, Saline Stands, etc.
12-10	Supply of Machinery and Equipment required for the Indigenous Drug Manufacture
12-11	Supply of Dental Surgical Medical Implements and Solutions
12-12	Supply of Optical Equipment
12-13	Supply of Cardiology Unit Medical Equipment
12-14	Supply of Oxygen and Gas
12-15	Supply of Mosquito Nets
12-16	Supply of Mattresses
12-17	Supply of Kitchen Equipment
12-18	Supply of Barber (Hair cutting) Service
12-19	Sanitary activities including Collection and Transport of Waste / garbage
12-20	Washing of Clothes and Cleaning
12-21	Supply of Coffins
12-22	Burial of Unclaimed human remains
<b>13.supply of Food</b>	
13-01	Supply of Short Eats, Beverages, Desserts and Catering Services
13-02	Supply of Raw Food Items and Cooked meals and Fruits
13-03	Supply of Dry Food items
13-04	Supply of vegetables and Meat and Fish
<b>14.Repairing of Vehicles and Supply of Spare Parts</b>	
14-01	Supply of all kinds of Motor Spare Parts
14-02	Supply of Tyres, Tubes and Batteries
14-03	Repairing of Vehicles
14-04	Cushioning of Vehicles (Stitching of Tents, Seat Covers etc.)
14-05	Servicing of Vehicles
14-06	Vehicle Insurance Services
14-07	Driving courses .(Light vehicle, Heavy vehicle, Constructions machinery)
<b>15. Supply of Building Materials</b>	
15-01	Supply of Building Equipment, Construction materials and Building Fittings, Barbed Wire etc.
15-02	Supply of Electrical Equipment, Cookers ,Electric Fans, Refrigerators and Generators
15-03	Supply of all Hardware Equipment and Materials (Paints, Varnishes etc.)

15-04	Supply of Glass
15-05	Supply of Water and Electrical Connection Equipment
15-06	Supply of Electrical Technical Services
<b>16. Supply of Items required for Road Development and Repairs</b>	
16-01	Supply of Metal (1/2", 3/4", 1 1/2", 6" x 9", Metal mixed with ABC, Metal mixed with CI)
16-02	Supply of Sand
16-03	Supply of Hume Pipes
16-04	Supply of Concrete (Ready mix, and Asphalt)
16-05	Supply of Tar and tar related products (Emulsion 60/70, 80/100)
<b>17. Construction and Contract Services</b>	
17-01	Construction and Repairing of Buildings
17-02	Construction and Repairing of Roads
17-03	Construction and Reconstruction of Bunds, Canals, Sports Grounds
17-04	Supply of Consultancy services- Supply of Consultancy Services for Construction
17-05	Supply of Consultancy Service – Mechanical Engineering and Sewerage / Pipe Circuits Planning and Consultancy Services
17-06	Supply of Consultancy Service – Electrical Engineering Circuits and Consultancy Services
17-07	Landscaping
17-08	Home Decor
17-09	Supply of Skilled and Unskilled Labour (masons, Carpenters, Technicians, Electricians)
17-10	Maintenance and Repairing of Mortuaries, Crematoriums
<b>18. Supply of festival items</b>	
18-01	Supply of Loudspeakers on rent
18-02	Supply of Tents, Platforms, Pandals and Coloured Flags on rent
18-03	Supply of Natural and Artificial Flowers for Decorations
18-04	Supply of Projectors, Screens, and Laptops etc on rent
18-05	Supply of Electric Bulbs and Lighting Equipment for Decoration Purposes
18-06	Supply of Chairs, Tables, Plates, Spoons, Forks, and Cookware on rent
<b>19. Transport Services</b>	
19-01	Supply of VIP Transport Service and Passenger Transport Service on hire basis
19-02	Supply of Goods Transport Service on hire Basis
19-03	Supply of Heavy vehicles and Boom Truck on hire basis
19-04	Supply of Road Development Machinery and Equipment on hire basis
<b>20. others</b>	
20-01	Supply of Training Service required for Agricultural Entrepreneurs (Mushrooms, Rice Flour Products, Grains and Potato and Yams, Fruit related products)
20-02	Professional Services, Surveying Services and Legal Services
20-03	Out Bounding Training Course.

**Application for the Registration of Contractors/Suppliers – 2019**  
**Chief Secretary’s Office – Southern Province**

Receipt Number : .....

Amount Paid : .....

Institution paid : .....

(Please attach the original receipt)

01) Number and description of the Supply/Service/contract applied for : (Please state the item number and all details correctly in accordance with the News paper Notice)

<b>Item No:</b>				
Description relevant to item Number				

i) Which Category is expected for the contractors’ registration: .....

02). i). Name of the business : .....

ii). Address of the business : .....

iii).The Number and the date of the certificate of business registration: (Please attach a copy of the certificate of Registration)

Number : .....

Date : .....

iv). Nature of the business (Sole Owner/Limited Company/ Partnership/Cooperation .. etc) :

.....  
 .....

v). Name and the Address of the Owner/Directors/partners:

.....  
 .....

vi).Telephone Numbers

Land line : .....

Mobile : .....

vii) Fax Number : .....

viii). Details of branches if branches are established in Southern Province:

Address	Contact Persons	Telephone Number

ix) . Special Certificates (E.g. : ISO ... etc) : .....

03). The Date and the Number of the License if the license has been obtained for the maintenance of your business (EG: Wood) (a copy of the license should be attached)

Number : .....

Date : .....

04). i.)Details of the registration with the CIDA if applied for registration as a contractor: (A Copy of the Registration Certificate Should be attached) (compulsory for 4, 5, 6, 7)

No : .....

Date : .....

Validity period of the registration: .....  
 Registration class : .....

05). i). Assets/Capital and investment for the business:

<b>Employees</b>	<b>Designation</b>	<b>Number of persons</b>
Trained	Engineering (Degree)	
	Technical Officer (Diploma)	
	Trained Technicians	
	Other	
Untrained		
Other		

ii). Machinery and Equipment belonging to the business:

<b>Name of the Machinery/ Equipment</b>	<b>Numbers</b>	<b>Name of the Machinery/ Equipment</b>	<b>Numbers</b>

iii). The land Area of the business : .....

iv). Name of the Banks and Account Numbers : .....

v). VAT Numbers if registered for VAT : .....

06). Details of the Contracts/ Supplies Completed during the last five years:

<b>Institution</b>	<b>Estimated Amount/Value(RS)</b>	<b>Date of Completion</b>

07). Details on Contracts/Supplies in progress at present:

<b>Institution</b>	<b>Estimated Amount/Value (Rs)</b>	<b>Date to be completed</b>

I hereby certify that the above mentioned details and copies of certificates are true and correct and that the business is carried on in accordance with the law and regulation of the Government and the law of labour and that the tax and charges to be payable to the government have been paid.

Date : .....

.....  
 Signature of the Applicant