



**විදේශ සම්පත් දෙපාර්තමේන්තුව**  
**வெளிநாட்டு வளங்கள் திணைக்களம்**  
**Department of External Resources**

මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය  
මහලේකම් කාර්යාලය (3වැනි මහල), ත.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
நிதி, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
செயலகம் (3ஆம் மாடி), த. பெ. இல 277, கொழும்பு-00100, இலங்கை  
Ministry of Finance, Economic Stabilization and National Policies  
The Secretariat (3rd Floor), P. O. Box 277, Colombo 00100, Sri Lanka

Web Site: [www.erd.gov.lk](http://www.erd.gov.lk)

e-mail: [info@erd.gov.lk](mailto:info@erd.gov.lk)

මගේ අංකය  
எனது இல  
My No

TA/JICA/S/1495/23

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
திகதி  
Date

18 May 2023

Secretary/ Ministry of Agriculture

Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

**JICA Knowledge Co-Creation Program: Market – Oriented Agriculture Promotion for Asian Countries**

**Course Period in Japan from 28 August to 08 September 2023**

**Program Follow – up Session in Kenya from 11 September to 15 September 2023**

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website ([www.erd.gov.lk](http://www.erd.gov.lk)). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available (e.g. TOEFL, TOEIC, IELTS)
4. Job Report (Annex VI)
5. Issue Analysis Sheet (Annex II)
6. Copy of the Passport (if available)
7. Duly filled ERD Form (Available at ERD public website, [www.erd.gov.lk](http://www.erd.gov.lk))

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 21 June 2023, with the line ministry covering letter and other relevant documents as stipulated above, will be processed. (For further enquiries please contact following officers of Technical Assistance Division; Ms. M.R.C.K Senanayake, Deputy Director – 0112484703 or Ms. Thanuja Dilrukshi - Development Officer – 0112151406).

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated

Yours faithfully

Udeni Udugahapattuwa  
Additional Director General  
for Director General

Cc: Chief Secretaries, All Provincial Councils

Pl. send nominations with  
recommendations of the  
relevant line Ministry.

අධ්‍යක්ෂ ජනරාල්  
பணிப்பாளர் நாயகம்  
Director General

94-11-2484693

කාර්යාලය  
அலுவலகம்  
Office

94-11-2484500  
94-11-2484600

ෆැක්ස් අංකය  
தொலைநகல்  
Fax

94-11-2447633  
94-11-2387153  
94-11-2434876