



විදේශ සම්පත් දෙපාර්තමේන්තුව
බැහැරநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මෙම දෙපාර්තමේන්තුව සහ පාලන පද්ධති ප්‍රවර්ධනය කිරීමේ කාර්යාලය (3වන මහල), කොළඹ 277, කොළඹ 00100, ශ්‍රී ලංකාව.
தே. பொருளாதார உறுதிப்படுத்துதலை மற்றும் தேசியக் கொள்கைகள் திணைக்களம்
செயலகம் (3ஆம் மாலை), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

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මගේ අංකය
எனது இல
My No.

TA/JICA/S/1513/23

ඔබේ අංකය
உமது இல
Your No.

දිනය
திகதி
Date

06 July 2023

Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
Secretary / Ministry of Health

Secretary / Ministry of Women, Child Affairs and Social Empowerment

Attn: Officer in-charge of Foreign Trainings

Dear Sir,

JICA Knowledge Co-Creation Program: Policies and Practices in an Aging Society Creating Age-Inclusive Communities (In Japan)

From 05th November 2023 to 18th November 2023

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents:

1. Nomination letter of the line ministry
2. For each of the nominee, two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" - New official Application Form can be downloaded from ERD public website (www.erd.gov.lk). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available (e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport (Along with the Application Form)
5. Duly filled ERD Form (Available at ERD public website, www.erd.gov.lk)

Please note that only the duly completed applications received by ERD before 2:00 p.m. on 04th September 2023, with the line ministry covering letter and other relevant documents as stipulated above, will be processed. (For further enquiries please contact following officers of Technical Assistance Division: Ms. Chandrika Senanayake, Deputy Director - 0112484703 or Ms. Tharuja Dilrukshi - Development Officer - 0112151466).

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated.

Yours faithfully

Udeni Udugapattuwa
Additional Director General
for Director General

Co: Chief Secretaries, All Provincial Councils

Pl: send nominations with
recommendations of the relevant line

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693

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