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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

මුදල් අමාත්‍යාංශය

මහලේකම් කාර්යාලය (3 වැනි මහල), කු.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව

நிதி அமைச்சு

செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance

The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/KOICA/CIAT/2022

මගේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

27/11/2020

Secretaries, All Ministries
Secretaries, All State Ministries
Chief Secretaries, All Provincial Councils
All Other Heads of the Departments and Government Institutes

Attn.: Officer in Charge of
Foreign Trainings

Dear Sir / Madam

Call for Concept Papers – 2022 KOICA CIAT Capacity Building Program

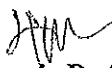
The Korea International Cooperation Agency (KOICA) has requested the Government of Sri Lanka to submit proposals for the KOICA CIAT Capacity Building Program for the year 2022. A copy of the letter and the proposal template sent by the KOICA is attached for your reference.

Due to the limitations in conducting face-to face trainings by inviting trainees to the Republic of Korea under the current Covid-19 situation, KOICA is planning to facilitate 2022 fellowship programmes using following two methodologies.

- 1) Face-to-face trainings (with the possibility of shifting to online trainings depending on the situation)
- 2) Online-only training

Considering the aforementioned information, you are kindly requested to prepare program concept papers for 2022, KOICA CIAT capacity building program in accordance with the attached template and send us the completed concept papers on or before 14th December 2020 enabling us to forward it to the KOICA for necessary action.

Yours faithfully,


L A Y Darshanie De Silva
Director / TA Division
for Director General

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பணிப்பாளர். நாயகம்

Director General

94-11-2484693

කාර්යාලය

அலுவலகம்

Office

94-11-2484500

94-11-2484600

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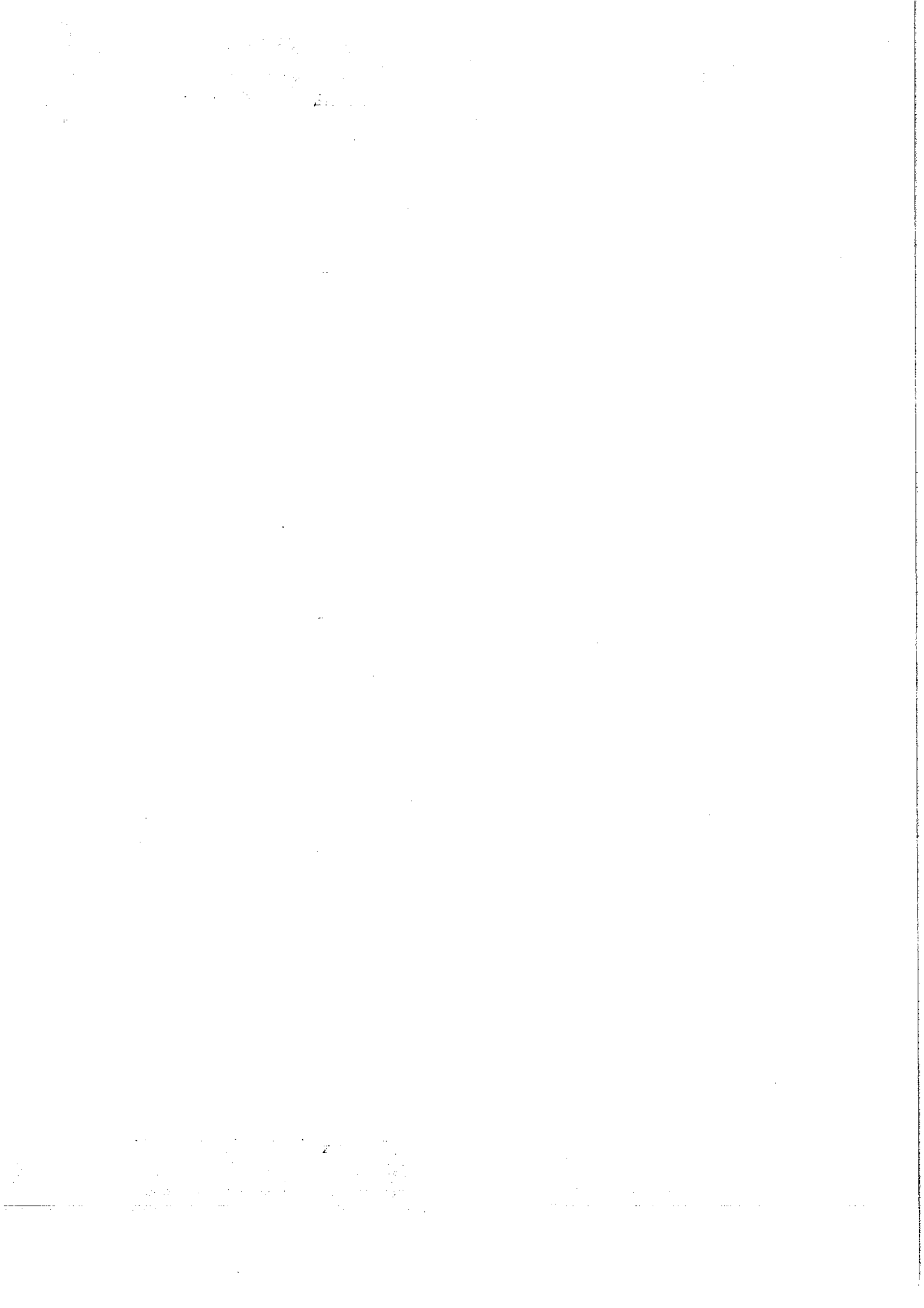
தொலை நகல்

Fax

94-11-2447633

94-11-2387153

94-11-2434876





KOREA INTERNATIONAL COOPERATION AGENCY

KSO/126/2020

24th November 2020

Mr. Ajith Abeysekara,
Director General,
Department of External Resources,
Ministry of Finance.

Regarding the KOICA PCP acceptance for 2022 CIAT Capacity Building Program

Dear Mr. Abeysekara,

Korea International Cooperation Agency extends its compliments to the Department of External Resources, Ministry of Finance and would like to inform that we are now accepting Project Concept Papers (PCP) for 2022 KOICA- CIAT Capacity Building Programs. CIAT is a training program offered by KOICA aiming to share important technical skills and knowledge for sustainable socio-economic development of partner countries.

Due to the limitations in conducting face-to-face trainings by inviting trainees to the Republic of Korea under the current Covid-19 situation, KOICA is planning to facilitate 2022 fellowship programs using two methodologies:

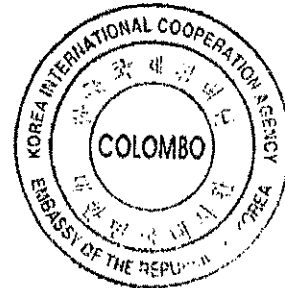
- 1) Face-to-face trainings (with the possibility of sifting to online trainings depending on the situation)
- 2) Online-only trainings

Considering abovementioned information, please send us dully completed concept papers which can contribute to achieve Sri Lanka's sustainable socio-economic development. The PCP and program overview format are attached herewith. We are looking forward to receiving PCP no later than 17th December 2020.

KOICA avails itself of this opportunity to renew the assurance of its highest consideration to the Department of External Resources.

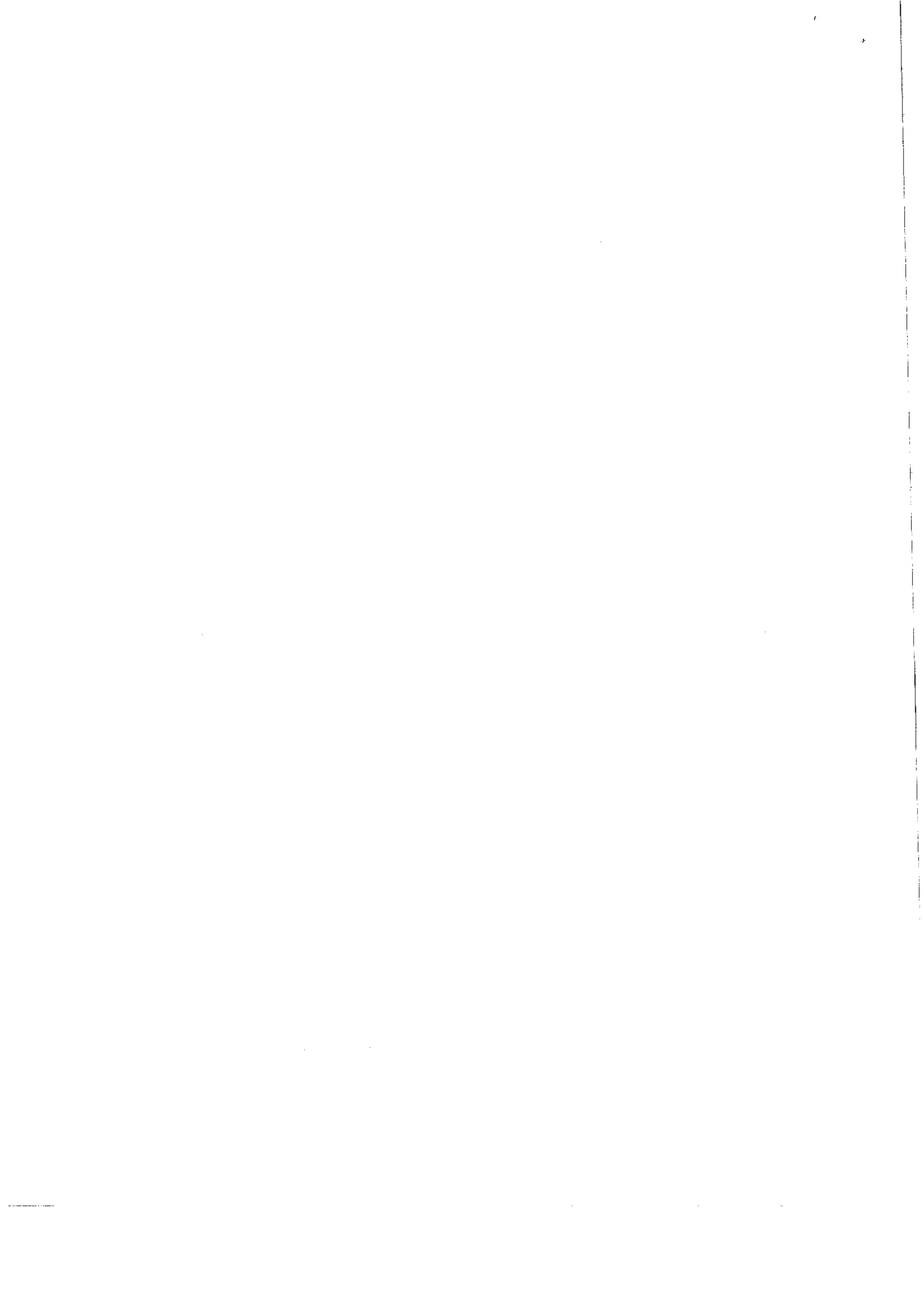
Sincerely,

KANG YOUN HWA,
Country Director,
KOICA Sri Lanka Office.



Enclosed:

1. [CIAT PCP] 2022 program
2. [Eng] 2022 overview of the program



Contact Information	Organization	<i>Please provide the information of the person in charge of the design of the proposed program</i>
	Address	
	Email/Tel/Fax	
	Name/Title	

Respective Undertakings

Partner Country's Undertakings	<p><i>Please elaborate on the undertakings of your organization for the program, using the following examples as a reference:</i></p> <ul style="list-style-type: none"> - Nomination of participants corresponding to the purpose of the program (in terms of language, occupation, etc.) - Cooperation in overall process of the program such as planning and evaluation of the program, dissemination of the program result, etc. - Support for the implementation of Action Plan established by the Program participants - Monitoring and evaluation of the Program
KOICA's Undertakings	<p><i>Please elaborate on the undertakings you expect from KOICA, using the following examples as a reference:</i></p> <ul style="list-style-type: none"> - Financial support for the Program - Provision, evaluation and support for the follow-up activities of the Program - Recruiting experts to give consultation

Results & Management

Expected Activities	<p><i>Please provide a brief description on expected activities of the program that are related to the program purpose, using the following examples as a reference:</i></p> <ul style="list-style-type: none"> - Lectures, Practice, Workshop, Field Visit, etc.
Expected Output	<p><i>Please provide a brief description on expected output from the program, using the following examples as a reference:</i></p> <p><i>(*Expected output: output that is driven right after the program, as an initial result)</i></p> <ul style="list-style-type: none"> - Knowledge enhancement, Change of mindset(work confidence, etc.), network expansion, Action Plan(A/P) etc.
Expected Outcome	<p><i>Please provide a brief description on expected outcome from the program, using the following examples below as a reference:</i></p> <p><i>(* Expected outcome: outcome that is considered as long-term effect of the program.)</i></p> <ul style="list-style-type: none"> - Disseminating training results and applying them to field work. - Capacity improvement of hospital or health care workers in XXXX.
Plan for Monitoring & Evaluation	<p><i>Please provide a brief description of your plans for monitoring & evaluation.</i></p>

Overview of the Program

Program Title	<i>Hospital management and operation (XXXX)</i>	
Type	<input type="checkbox"/> Country-specific Program <input type="checkbox"/> Multi-country Program <i>(Please check in the box)</i>	
Target Country	XXXX	
Goal and Objective	<i>To develop the management capacity of hospital or health care workers in Kenya</i> <i>To share better and easily-adaptable hospital operating techniques by management theory and tools, based on Korea's experience.</i>	
Duration	Year	<i>year - year (XX year(s)) / expected start-up month :</i>
	Course Period	<i>XX week(s)/month(s)</i>
Beneficiaries & Stakeholders	Number of Beneficiaries	<i>(Total) XX / (Yearly) 1st : 2nd : 3rd :</i>
	Target Group	<ul style="list-style-type: none"> <i>· 1st year: High-ranking officials of Hospitals in XXXX</i> <i>· 2nd year: Middle-ranking officials of Hospitals in XXXX</i> <i>· 3rd year: Working level staffs of Hospitals in XXXX</i>
	Target Organization	<i>National hospitals, Municipal hospitals</i>
	Other Stakeholder	<i>Municipal government</i>
Main Components	1st year	<i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
	2nd year	<i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
	3rd year	<i>(Please check in the box)</i> <input type="checkbox"/> Training/study tour/workshop/seminar in Korea <input type="checkbox"/> In-country(local) training/workshop/seminar <input type="checkbox"/> Consulting <input type="checkbox"/> Joint research <input type="checkbox"/> Others ()
Main Subjects	<i>National health care system</i> <i>Cost management</i> <i>Quality management</i> <i>Medical information system</i> <i>Infrastructure management</i>	

SECTION 4. STAKEHOLDER ANALYSIS

4.1	TARGET BENEFICIARY: Please describe the following information: a) direct and indirect/wider beneficiary group, b) number of beneficiary, with gender segregation if necessary, c) how the target group was identified, d) why they were selected as target group, e) how intended beneficiaries have been involved in Program design. (*Gender Consideration : Minimum Proportion of Female participants : 40%)
4.2	OTHER STAKEHOLDERS: Please describe other stakeholders (e.g. partner government agency, international organization, NGO, donor agency, etc.), if any, including a) name/group, b) respective role(s) and cooperation/coordination mechanism, etc.

SECTION 5. UNDERTAKINGS (During and after the Program)

5.1	PROGRAM MANAGEMENT: Please Note the Target Organization(the Ministry) shall 1) Nominate of participants corresponding to the purpose of the program(in terms of language, occupation, etc.), 2) Cooperation in overall process of the program such as planning and evaluation of the program, dissemination of the program results, etc., 3) Support for the implementation of Action Plan established by the Program participants., 4) Monitoring and Evaluation of the Program
	Contact Information
	<ul style="list-style-type: none">- Organization :- Address :- Tel/Mobile Phone :- Email :- Name/Title :

2.3	<p>JUSTIFICATION FOR INTERVENTION: Please describe how the need for the Program was determined, and what the rationale/justification for the Program (why the Program is considered to be the most effective way the problem is resolved.).</p>
SECTION 3. PROGRAM DESCRIPTION	
3.1	<p>Objectives/Component/Main Subjects: Please outline the objectives, the expected component and subjects of the Program.</p>
3.2	<p>Expected Result (Objective/Outcome/Output): Please outline the objectives, the expected outcomes/ outputs and indicators of the Program.</p>

PROGRAM CONCEPT PAPER (PCP)

SECTION 1. BASIC PROGRAM INFORMATION		
1.1	Country	
1.2	Title	
1.3	Location(s)	Korea or In-country(local)
1.4	Duration	2022-20XX
1.5	Objectives	
1.6	Type of Contents	Training/study tour/workshop/seminar/consulting/research
1.7	Target Group(s)	Ministry or Organizations; managerial position
1.8	Number of Participants	(total) 45 (yearly) 1 st : 15 / 2 nd : 15 / 3 rd : 15

SECTION 2. PROGRAM RATIONALE	
2.1	<p>SITUATION ANALYSIS: Please provide a brief introduction to the current social and economic situation related to the Program (geographic region and beneficiaries, etc.) please describe the problem or critical issue which the program seeks to resolve, how the problem was identified, and how will the program address the problem. If relevant, analysis on gender equality needs to be described.</p>
2.2	<p>COUNTRY DEVELOPMENT STRATEGIES AND POLICIES: Please describe how the Program relates to other relevant national development strategies and policies, and provide the ongoing status of their implementation, results and effects, if any.</p>

CIAT* Program Title (Duration/ Budget)

Name of Partner Country

Program Concept Paper

(* Capacity Improvement and Advancement for Tomorrow)

DD, MM, YYYY,

<i>Applicant Information</i>	
Name	
Position	
Organization	
Telephone	
E-mail	
Address	