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பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு  
Ministry of Public Administration, Provincial Councils and Local Government

නිදහස් වතුරළය, කොළඹ 07, ශ්‍රී ලංකාව சுதந்திர சதுக்கம், கொழும்பு 07, இலங்கை.

Independence Square, Colombo 07, Sri Lanka

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MPA/HRD/HR15/FSL/MPD/2025

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உமது இல }  
Your No }

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திகதி }  
Date }

.09.2025

All Heads of the Departments/ Divisions /Institutions coming under this Ministry

**JICA Knowledge Co- Creation Program (Long Term Training) - Request Nominations for “Disaster Risk Reduction (DRR) Leader Capacity Development for the Sendai Framework Implementation” (JFY 2026)**

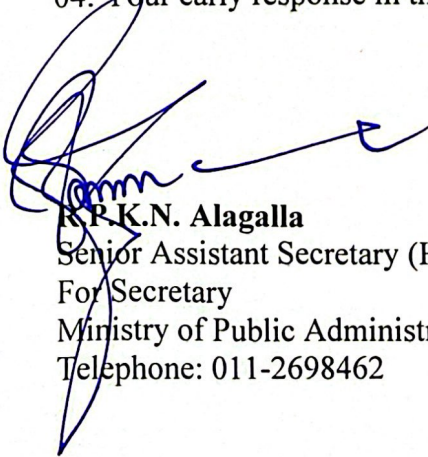
- Master’s Degree-2 Years: October 2026- September 2028
- Doctor Degree- 3 Years : October 2026- September 2029

This refers to the letter No TA/JICA/L/08/25 dated 16<sup>th</sup> September 2025 sent by the Director General of the Department of External Resources on the above subject and letter is attached.

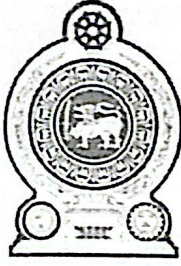
02. The Japan Cooperation Agency (JICA) in Sri Lanka has invited nominations from eligible Government officials from Sri Lanka for the above programme. The application form and the Programme details can be downloaded from the Department of External Resource (ERD) Website (<https://www.erd.gov.lk>).

03. You are kindly requested to disseminate this information to all relevant officers in your Departments, Divisions and Institutes.

04. Your early response in this regard is highly appreciated.

  
R.P.K.N. Alagalla  
Senior Assistant Secretary (Human Resources Development)  
For Secretary  
Ministry of Public Administration, Provincial Councils, and Local Government  
Telephone: 011-2698462





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வளிநாட்டு வளங்கள் திணைக்களம்  
Department of External Resources

இரட்டைக் கட்டிடம் (3 වැනි මාල), ක.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
த. தட்டிடம் மற்றும் பொதுத்தர அபிவிருத்தி அமைச்சு  
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை  
Ministry of Finance, Planning and Economic Development  
The Secretariat (3<sup>rd</sup> Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Website: www.erd.gov.lk

e-mail: info@erd.gov.lk

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எனது இல  
My No

TA/JICA/L/08/25

ඔබේ අංකය  
உமது இல  
Your No

දිනය  
இதிகதி  
Date

19<sup>th</sup> September 2025

**Attn: Officer In-charge of Foreign Trainings**

Secretaries / All Line Ministries

**JICA Knowledge Co-Creation Program (Long Term Training) - Request Nominations for "Disaster Risk Reduction (DRR) Leaders Capacity Development for the Sendai Framework Implementation" (JFY 2026)**

- Master Degree - 2 Years: October 2026 – September 2028
- Doctor Degree – 3 Years: October 2026 – September 2029

We are pleased to inform you that the Japan International Cooperation Agency (JICA) in Sri Lanka has invited nominations for the above long term programme on "Disaster Risk Reduction (DRR) Leaders Capacity Development for the Sendai Framework Implementation" for the Financial Year 2026.

02. This programme was specially provided by the Japan International Cooperation Agency (JICA) in collaboration with Japan's top-ranked universities, which shall be implemented as part of the Official Development Assistance of the Government of Japan. This programme provides excellent study and research opportunity for aspiring leaders of DRR field to acquire high-level competence comprehensively covering both academic studies and practical knowledge.

03. We are of the view that these long term academic programmes presents a valuable opportunity for your Ministry and the institutions under your purview and participation in these programmes could greatly benefit the professional development of your personnel and contribute positively to your organizational goals. Therefore, we kindly request you to disseminate this information among prospective candidates within your Ministry and all institutions under your purview, and to nominate the most suitable candidates in alignment with the guidelines outlined in the General Information (GI) booklet for the programme. The details of the programme, including the GI booklet, are enclosed for your reference.

04. Applicants are strongly advised to thoroughly review the eligibility criteria and all relevant information provided in the attached documents prior to submitting their applications.

05. We would highly appreciate, if necessary action can be taken to submit suitable nominations from your ministry for the above programs with the following documents;

- Nomination letter of the line ministry
- Application Form and other required documents with an additional copy of each document
- Copy of the relevant pages of the passport
- Duly filled ERD Form

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பணிப்பாளர் நாயகம்  
Director General

94-11-2484693

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அலுவலகம்  
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94-11-2387153



06. Accordingly, you are kindly requested to submit nominations of qualified officials with Entry Form and ERD Form for the respective courses before the deadlines prescribed under each degree programme as outlined below. The application deadline will be strictly enforced, and any applications received after the deadline or without the required documentation will not be accepted under any circumstances.

**Schedule A:** Deadline for Entry form submission:  
Tohoku University – Master / Doctoral Degrees - 14<sup>th</sup> October 2025

**Schedule B:** Deadline for Entry form submission:  
GRIPS / ICHARM – Doctor Degree Only - 15<sup>th</sup> January 2026

07. Please be aware that any discrepancies in the names of nominees across different documents may result in administrative complications and delays in processing. Therefore, nominees are strongly advised to use their names exactly as they appear in their passports in all documentation related to the programme.

08. Kindly note that all nominations will be forwarded to JICA for their consideration. As part of the evaluation process, JICA will conduct selection interviews for all applicants under Schedule A and Schedule B to select the most competitive candidates. Detailed information regarding the interviews will be communicated directly to the applicants by JICA. Please be informed that the decision of JICA shall be regarded as final and binding.

09. In light of the above, you are respectfully requested to disseminate this information to all agencies within the jurisdiction of your Ministry and to actively encourage all eligible officials to submit their applications for this prestigious scholarship programme. Furthermore, your kind assistance in facilitating the grant of official leave to officials selected for participation in the programme would be greatly appreciated.

10. We earnestly urge all qualified officials to seize this exceptional opportunity to advance their academic credentials and professional expertise.

11. Your timely attention and cooperation in this important matter will be sincerely appreciated.

  
Tharanga Liyanage  
Additional Director General  
for Director General

Copy:  
Chairman, University Grant Commission

Enclosures: GI booklet and Entry Form